

Fiscal Year

**2022**

# President's Budget Request

October 1, 2021 – September 30, 2022

Presented to Congress  
May 28, 2021

UNITED STATES  
**HOLOCAUST**  
MEMORIAL  
**MUSEUM**

**US Holocaust Memorial Museum  
Fiscal Year 2022 Budget**

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# FY 2022 Federal Budget Request

## Introduction

	FY 2020	FY 2021	FY 2022	FY 2022
ACCOUNT	ENACTED	ENACTED	REQUEST	REQUEST Increase / (Decrease) from FY 2021
Salaries and expenses	\$56,409,000	\$56,409,000	\$57,637,000	\$1,228,000
Repair and Rehabilitation	2,000,000	3,000,000	3,000,000	-0-
Outreach Initiatives	1,264,000	1,264,000	1,264,000	-0-
Equipment Replacement	1,715,000	715,000	715,000	-0-
<b>TOTAL</b>	<b>\$60,388,000</b>	<b>\$61,388,000</b>	<b>\$62,616,000</b>	<b>\$1,228,000</b>

### Introduction to the Budget Request

For FY 2022 the United States Holocaust Memorial Museum (USHMM) requests \$62,616,000, an increase of \$1,228,000 above the FY 2021 Enacted level.

The request **decreases FTEs by 4 to 163**, continuing the Museum's efforts to improve operational and administrative efficiencies and shift funding of selected positions from federal funds to private funds. This continued effort has significantly reduced FTEs from 259 in FY 2002 to 163 in FY 2022. The budgetary requirements for pay increases, contractual and inflationary increases, and facility maintenance have been met by being cost conscious and pursuing operational efficiencies. Constraining the Museum's federal FTE level is an example of this ongoing effort.

## **Authorizing Committees**

House: Committee on Natural Resources – Subcommittee on Federal Lands

Senate: Committee on Energy and Natural Resources – Subcommittee on National Parks

## **Authorization of appropriations**

The Museum received permanent authorization in October 2000 (P.L. 106-292). The text of that legislation authorizing appropriations states:

§ 2310. AUTHORIZATION OF APPROPRIATIONS. To carry out the purposes of this chapter, there are authorized to be appropriated such sums as may be necessary. Notwithstanding any other provision of law, none of the funds authorized to carry out this chapter may be made available for construction. Authority to enter into contracts and to make payments under this chapter, using funds authorized to be appropriated under this chapter, shall be effective only to the extent, and in such amounts, as provided in advance in appropriations Acts.

## **Mission**

A living memorial to the Holocaust, the United States Holocaust Memorial Museum was created to remember the victims and to stimulate leaders and citizens to confront hatred, prevent genocide, promote human dignity, and strengthen democracy.

The Museum, which opened in 1993, was created in response to recommendations by the *President's Commission on the Holocaust* (P.L. 96-388), which mandated the following:

- Operate and maintain a permanent living memorial museum to the victims of the Holocaust,
- Provide appropriate ways for the nation to commemorate the victims of the Holocaust through the annual national civic observances known as *Days of Remembrance*, and
- Carry out the recommendations of the President's Commission on the Holocaust in its Report to the President of September 27, 1979.

## **Strategic Planning, Annual Performance Plan, and Performance Budgeting**

The Museum's strategic plan was adopted in December 2002, updated in 2005, 2008, and 2010. Museum staff is completing a major effort to develop implementation plans for every division of the Museum. The goals of the strategic plan have not changed, but the strategies to achieve those goals have been updated, as have the Museum's expectations of what can be accomplished under the current financial constraints. The linkage between budget and strategic plan with respect to federal funds, however, remains largely unchanged because federal funds are dedicated to the basic operation of the Museum.

## **USHMM on the internet**

The USHMM homepage is located at: <http://www.ushmm.org>

Administrative information and reports, including public copies of budget documents and performance reports are available at:

<http://www.ushmm.org/copyright-and-legal-information/legal-and-tax-status-information>

Performance and Accountability Reports are available at: <https://www.ushmm.org/copyright-and-legal-information/performance-and-accountability>.

## Major Components of FY 2022 Budget Request

	FY 2020	FY 2021	FY 2022	FY 2022
	ENACTED	ENACTED	REQUEST	REQUEST Increase / (Decrease) from FY 2021
Salaries and expenses	<b>\$56,409,000</b>	<b>\$55,409,000</b>	<b>\$57,637,000</b>	<b>\$1,228,000</b>
Repair and Rehabilitation (no-yr)	2,000,000	3,000,000	3,000,000	-0-
Outreach Initiatives (no-yr)	1,264,000	1,264,000	1,264,000	-0-
Equipment Replacement (3-yr)	715,000	715,000	715,000	-0-
Sub-total multi-year funds	<b>3,979,000</b>	<b>4,979,000</b>	<b>4,979,000</b>	
<b>TOTAL</b>	<b>\$60,388,000</b>	<b>\$61,388,000</b>	<b>\$62,616,000</b>	<b>\$1,228,000</b>

### Overview of FY 2022 Request

For FY 2022 the United States Holocaust Memorial Museum (USHMM) requests \$62,616,000, an increase of \$1,228,000 above the FY 2021 Enacted level of funding.

The request assumes a 2.7 percent pay raise for civilian FTEs in FY 2022.

## Analysis of FY 2022 Changes

The following table reflects FY 2022 changes for each major program.

<b>Appropriation by Account Type / Period of Availability</b>		
FY 2021 Enacted Salaries and Expenses/Annual	\$56,409,000	
Increases /(decreases)		
Pay	1,446,000	
Non-pay	(218,000)	
FY 2022 Salaries and Expenses/Annual		\$57,637,000
FY 2021 Repair and Rehabilitation/No-year	3,000,000	
Increases/(decreases)	-0-	
FY 2022 Repair and Rehabilitation/No-year		3,000,000
FY 2021 Outreach Initiatives/No-year	1,264,000	
Increases/(decreases)	-0-	
FY 2022 Outreach Initiatives/No-year		1,264,000
FY 2021 Equipment Replacement/3-year	715,000	
Increases/decreases	-0-	
FY 2022 Equipment Replacement/3-year		715,000
FY 2022 Request		\$62,616,000

**Details of FY 2022 major contracts**

Funding requirements will decrease by (\$542,001) for major service contracts that are renewed annually on multi-year agreements and for utilities. The increase or decrease shown for each line item below is based on actual contract terms or projections based on current information from suppliers and accounts for changes in FY 2022 from the FY 2021 estimate.

Cost Category	FY 2021 Enacted	Adjustment to FY 2021 Estimate	FY 2022 Inflation on adjusted base	FY 2022 Total Increase Requested	FY 2022 Estimate
Security officers and canine contracts	\$ 9,129,000	\$ (22,823)	\$ 822	\$ (22,001)	\$ 9,107,000
All other security contracts	1,350,000	(49,000)	40,000	(9,000)	1,341,000
Information Technology contracts	4,470,000	(777,500)	111,500	(666,000)	3,804,000
Utilities, maintenance and postage	3,425,000	(168,999)	183,999	15,000	3,440,000
Janitorial and trash removal contracts	2,181,000	(14,658)	13,658	(1,000)	2,180,000
Leased space (GSA)	2,250,000	(185,115)	185,115	-0-	2,250,000
DHS building-specific security	155,000	56,312	8,868	65,000	220,000
Insurance	275,000	15,488	9,552	25,000	300,000
Annual financial audit	180,000	(5,000)	-0-	(5,000)	175,000
Financial systems administration contracts	860,000	55,466	534	56,000	916,000
<b>Total</b>	<b>\$24,275,000</b>	<b>\$ (1,095,869)</b>	<b>\$ 553,868</b>	<b>\$ (542,001)</b>	<b>\$23,733,000</b>

**Public-private Partnership (non-appropriated funds)**

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Fund Type	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021*</u>	
	Actual Expenditures	Actual Expenditures	Projected Expenditures	Percentage of Total
Unrestricted	\$46,356,000	\$48,708,000	\$55,790,000	41%
Restricted	12,000,000	35,940,000	18,268,000	14%
<b>Total Non-appropriated</b>	<b>58,356,000</b>	<b>84,647,000</b>	<b>74,058,000</b>	<b>55%</b>
<b>Federal appropriation</b>	<b>59,000,000</b>	<b>60,388,000</b>	<b>61,388,000</b>	<b>45%</b>
<b>Total funding</b>	<b>\$117,356,000</b>	<b>\$145,035,000</b>	<b>\$135,446,000</b>	<b>100%</b>

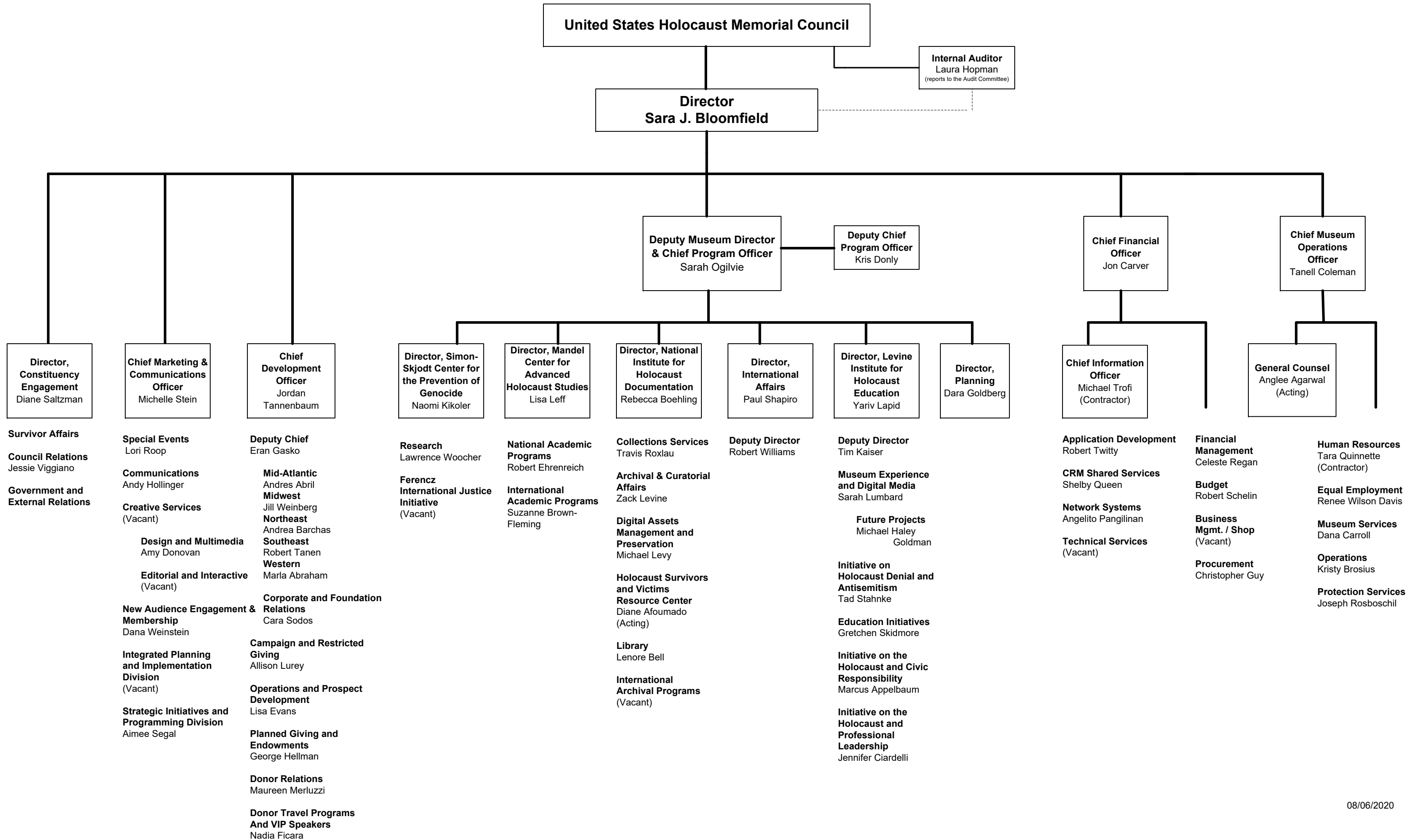
\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Relation of appropriated and non-appropriated funding**

Non-appropriated sources of funding are expected to contribute 55% to the total of all funds in the FY 2021 USHMM budget. The Museum provides non-appropriated employees pay increases at the same rate as appropriated employees, health and life insurance, retirement benefits, and transit subsidies.



# United States Holocaust Memorial Museum



## Summary of Request by Strategic Goal and Organizational Unit - FY 2022

### USHMM: Summary of Request by Strategic Goal and Organizational Unit - FY 2022

Strategic Goal / Organizational Unit	FY 2020 Enacted		FY 2021 Enacted		FY 2022 President's Budget Request		FY 2022 Increase/(Decrease) to FY 2021		Analysis of Change	
	FTE	\$000	FTE	\$000	FTE	\$000	FTE	\$000	Pay Factors	Non-pay Factors
<b>Salaries and Expenses</b>										
<b>Protect and Strengthen the Core and Impact of the Living Memorial</b>										
National Institute for Holocaust Documentation	36	\$ 5,758	37	\$ 6,492	37	\$ 6,720	-	\$ 228	\$ 228	\$ -
Security: SCCRC	-	1,491	-	1,491	-	1,491	-	-	-	-
Facilities: SCCRC	-	2,129	-	2,129	-	2,129	-	-	-	-
Information Technology: SCCRC	-	247	-	247	-	247	-	-	-	-
Mandel Center for Advanced Holocaust Studies	14	2,186	11	1,452	11	2,132	-	680	680	-
Museum Services	19	1,534	19	1,534	20	1,720	1	186	138	48
Information Technology	8	9,155	8	8,155	13	7,826	5	(329)	1,001	(1,330)
Security	13	12,034	13	12,034	13	12,034	-	-	-	-
Facilities Operations	28	11,093	28	11,093	24	10,742	(4)	(351)	(351)	-
Education and Exhibitions	22	3,507	22	4,507	20	6,173	(2)	1,666	602	1,064
<b>Secure the Future of the Memorial Museum</b>										
Executive Areas	9	2,598	9	2,598	6	1,932	(3)	(666)	(666)	-
Financial Management and Human Resources	20	4,677	20	4,677	19	4,491	(1)	(186)	(186)	-
<b>Total Salaries and Expenses</b>	<b>169</b>	<b>56,409</b>	<b>167</b>	<b>56,409</b>	<b>163</b>	<b>57,637</b>	<b>(4)</b>	<b>1,228</b>	<b>1,446</b>	<b>(218)</b>
<b>Multi-year</b>										
<b>Protect and Strengthen the Core and Impact of the Living Memorial</b>										
Repair and Rehabilitation (no-year funds)	-	2,000	-	3,000	-	3,000	-	-	-	-
Outreach Initiatives (no-year funds)	-	1,264	-	1,264	-	1,264	-	-	-	-
Equipment Replacement Program (3-year funds)	-	715	-	715	-	715	-	-	-	-
<b>Total Multi-year</b>	<b>-</b>	<b>3,979</b>	<b>-</b>	<b>4,979</b>	<b>-</b>	<b>4,979</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total, USHMM</b>	<b>169</b>	<b>\$ 60,388</b>	<b>167</b>	<b>\$ 61,388</b>	<b>163</b>	<b>\$ 62,616</b>	<b>(4)</b>	<b>\$ 1,228</b>	<b>\$ 1,446</b>	<b>\$ (218)</b>

**Protect and Strengthen the Core and Impact of the Living Memorial  
National Institute for Holocaust Documentation (NIHD /Collections)**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022* Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	36	5,758	37	6,492	37	6,720	-0-	228
<b>Unrestricted Non- Appropriated Funds</b>	22	3,602	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$6,720,000 is requested for support of the National Institute for Holocaust Documentation (NIHD).

**Program Summary:** The Museum’s collections comprise a major research resource of Holocaust documentation consisting of personal papers, handwritten documents, microfilm reels, artifacts, photographs, artworks, film, and video. The collection is guided by the Museum’s *Collections Management Policy* that defines all activities related to the stewardship of the collection, as well as the procedures for ensuring excellence in the collection’s continuing growth and development. In order to ensure that every object in the collection is available in perpetuity for educational, scholarly, and memorial purposes, Museum staff members are responsible for the conservation, storage, documentation, and cataloging of each item in compliance with professional standards. Digitization and online access to collections information has become increasingly important but remains an underfunded activity.

Library users have access to a variety of electronic resources, including electronic journals, indexes, and other databases in addition to a comprehensive collection of books, documents, periodicals and other scholarly materials. Current catalogs of the Museum’s library and archival holdings, as well as a portion of the photographic collection, are available on the internet. A highly successful library website provides an expanding collection of bibliographies, ready references, and a collection of links to other Holocaust-related sites.

**Current Accomplishments and Highlights:**

- Increased the number of records in the on-line catalog to 298,717.
- 3,519 new acquisitions.
- Adjusted the number of names in the Holocaust Survivors & Victims database to 1,914,214.

**Protect and Strengthen the Core and Impact of the Living Memorial  
Shapell Collections, Conservation and Research Center**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022* Request		Requested Change from FY 2022	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	-0-	3,867	-0-	3,867	-0-	3,867	-0-	-0-
<b>Unrestricted Non-Appropriated Funds</b>	-0-	100	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$3,867,000 is requested for operation of the Shapell Collection, Conservation and Research Center (SCCRC).

**Program Summary:** The Museum’s collections comprise a major research resource of Holocaust documentation consisting of personal papers, handwritten documents, microfilm reels, artifacts, photographs, artworks, film, and video. The new Shapell Collection, Conservation and Research Center (SCCRC), a state of the art facility completed in FY 2017, now houses the collections and the staff who preserve the evidence of the Holocaust.

Funds are being requested for direct operating costs of the SCCRC in the areas of security and detection (\$1,491,000); facility support and maintenance – utilities, housekeeping, snow removal, pest management, trash removal, shuttle service, and to reduce the dependence on personnel, a facility management services contract (\$2,129,000); and information technology support and continued improvements in information technology security (\$247,000).

**Current Accomplishments and Highlights:**

- Fully operational -- Completed construction, and moves of collections and staff.

**Protect and Strengthen the Core and Impact of the Living Memorial  
Mandel Center for Advanced Holocaust Studies**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022* Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	14	2,186	11	1,452	11	2,132	-0-	680
<b>Unrestricted Non- Appropriated Funds</b>	10	2,084	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$2,132,000 is requested for support of the Mandel Center for Advanced Holocaust Studies (MCAHS).

**Program Summary:** The mission of the Mandel Center for Advanced Holocaust Studies (MCAHS) is to ensure the vitality of the field of Holocaust Studies, including both research and the publication of scholarly output; to promote the growth of Holocaust Studies at American universities and foster strong relationships between American and foreign scholars of the Holocaust; to provide scholarly support for all programmatic activities of the Museum; to acquire international archival materials for the Museum’s Archives; and to ensure the ongoing training of future generations of scholars specializing in the Holocaust.

MCAHS is composed of seven divisions: University Programs, Visiting Scholar Programs, International Archival Programs, Applied Research Scholars, Academic Publications, the Committee on Church Relations and the Holocaust, and the Senior Historian. In addition to its academic and scholarly work, MCAHS provides research assistance as requested for Congressional offices and committees and for other federal agencies involved in such issues as the adjudication of Holocaust-related claims by United States citizens against Germany and the recovery of Holocaust victims’ assets.

In order to support and strengthen post-secondary teaching about the Holocaust and to reinforce relationships among Holocaust scholars, the Center sponsors seminars for professors of college-level Holocaust courses, summer research workshops for scholars, and conferences and symposia at the Museum and jointly with other institutions.

**Current Accomplishments and Highlights:**

- Acquisition and digitization of archival collections moved National Institute of Holocaust Documentation.
- Due to the COVID-19 pandemic, all in person campus activity shut down in March 2020, but was replaced with virtual meetings and activities.

**Protect and Strengthen the Core and Impact of the Living Memorial  
Museum Services**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022* Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	19	1,534	19	1,534	20	1,720	1	186
<b>Unrestricted Non- Appropriated Funds</b>	5	417	N/A*	417	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$1,720,000 is requested for Museum Services.

**Program Summary:** Museum Services is responsible for the day-to-day visitor operations at the Museum. Since the Museum’s April 1993 opening, the division has served more than 35 million visitors from urban, rural, and international communities. The primary day-to-day responsibilities of Museum Services staff are managing visitor circulation, providing information, attending to school and adult groups, offering educational guidance, and providing assistance through volunteers and interns. Museum Services is also involved in formal and informal assessments of the visitor experience and the development of a variety of public information and educational materials.

**Current Accomplishments and Highlights:**

- The Museum was closed to the public in March 2020 because of the COVID-19 pandemic.

## Protect and Strengthen the Core and Impact of the Living Memorial Information Technology

	FY 2020 Enacted		FY 2021 Enacted		FY 2022* Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	
<b>Appropriated Funds</b>	8	9,155	8	8,155	13	7,826	5	(329)
<b>Unrestricted Non- Appropriated Funds</b>	8	3,998	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$7,826,000 is requested for IT operations, including an increase of 5 FTEs, which are offset by reductions in FTEs in other Museum units.

**Program Summary:** Information Technology (IT) is responsible for all aspects related to the use and implementation of information technology at the Museum in both the programmatic and operational areas and for compliance with federal statutes and guidelines applicable to the Museum. IT efforts enhance the visitor experience, support the staff of the Museum in their daily responsibilities through the use of technology, provides ongoing technological maintenance and upgrades, ensures secure systems, and support the long term preservation of the Museum's digital archives on Holocaust history.

IT extends the Museum, its electronic presentations, and its digital resources beyond its walls to national and international audiences by providing creative insight and expertise in the use of technology to increase the impact and quality of visitor experience both onsite and via remote access with web and related technologies. In the Museum's public visitor spaces, IT operates and maintains the electronic media integrated into exhibitions.

Institution-wide support includes network services, enterprise digital applications, and secure storage of digital assets. IT procures, installs, and maintains all computer and AV hardware and desktop software, evaluates Museum needs for business process enterprise applications, and purchases off-the-shelf systems or builds customized software applications as required.

### **Current Accomplishments and Highlights:**

- Continue implementation of plans for migrating a significant part of IT operations to the cloud.
- Continue significant focus on improving security over access and connectivity, and continue extensive improvements in the IT security plan, including network segmentation.
- Continue improving digital preservation.

## Protect and Strengthen the Core and Impact of the Living Memorial Security

	FY 2020 Enacted		FY 2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	13	12,034	13	12,034	13	12,034	-0-	-0-
<b>Unrestricted Non-Appropriated Funds</b>	2	325	N/A*	N/A*	N/A*	N/A*		

\* The FY 2022 non-appropriated budget will not be determined until September 2021.

The Security function uses non-appropriated funds for regional office security expenses and some staff positions.

**Level of funding Requested:** \$12,034,000 is requested for Protection Services.

**Program Summary:** The main functions of Protection Services (Security) are to provide support through physical and technical security, communications, emergency preparedness, and public safety programs. This includes:

- Ensure safety and security at the Museum and Ross Administrative Center for visitors, staff, collections, and structures
- Develop and implement emergency evacuation and emergency preparedness plans.
- Provide staff training in evacuation, emergency preparedness, workplace violence, and Occupational Safety and Health Administration requirements
- Ensure that contractors, volunteers, interns, and researchers have undergone an appropriate background check as required by Homeland Security Policy Directive -12; and design, develop, implement, and test security systems
- Conduct annual security assessments of Museum facilities and operations
- Provide current travel advisories and assessments to staff members who travel abroad

### Current Accomplishments and Highlights:

*Note:* The Museum does not provide “accomplishments and highlights” for Security.



**Protect and Strengthen the Core and Impact of the Living Memorial  
Facilities Operations**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	28	11,093	28	11,093	24	10,742	(4)	(351)
<b>Unrestricted Non- Appropriated Funds</b>	7	598	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$10,742,000 is requested for Facilities Operations.

**Program Summary:** Facilities Operations maintains and repairs more than 300,000 square feet of Museum space, office space, grounds, and parking lots, as well as fire protection systems, elevators and lifts, electrical and mechanical systems, and sanitary water distribution systems. The division also provides office management services, which include: supply, property management, space management, furniture, office equipment, mail services, and telecommunications.

This division has primary responsibility for the management of the physical plant, recurring maintenance, service contracts, waste and recycling, utilities and energy management, and the design and construction program. In addition to the 300,000 square feet on the Museum campus, the Museum leases through GSA an additional 37,000 square feet of office space at The Portals in southwest Washington, D.C.

The \$10,742,000 requested provides funding for the staff to manage, maintain, and repair the Museum’s facilities. The request funds the direct expenses for managed services contracts to maintain the facilities, rent, utilities, telecommunications, postage, etc. Additional Repair and Rehabilitation funds (see page 21) of \$3,000,000 are requested to maintain these facilities, and prevent unnecessary future expenses from lack of repair and maintenance.

**Current Accomplishments and Highlights:**

- Continue detailed monitoring and analysis of the Museum building’s façade problems.
- Complete design for replacement of lighting, HVAC system, and fiber cable of the Ross Administration Center.
- Implement tasks of the Repair and Rehabilitation program.

**Protect and Strengthen the Core and Impact of the Living Memorial  
Education and Exhibitions**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	22	3,507	22	4,507	20	6,173	(2)	1,666
<b>Unrestricted Non- Appropriated Funds</b>	37	5,774	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$6,173,000 is requested to support of the Levine Institute of Holocaust Education (LIHE). This includes \$2,000,000 in funding to implement the Never Again Education Act.

**Program Summary:** Education, exhibitions and the Wexner Center are grouped under the Levine Institute for Holocaust Education (LIHE). The LIHE is a visionary center for the development of all educational activities from exhibitions to websites to programs, ensuring that key audiences are challenged not just to learn about Holocaust history but to think about its meaning for their own lives. In addition to its work training teachers to teach this important subject, the LIHE provides tailored training programs on the lessons of the Holocaust for youth and leaders within key institutions of society, such as law enforcement, the justice system and the federal government, whose decisions and actions have implications for life and liberty and safeguarding society. The LIHE team, made up of a broad cross-section of Museum staff, integrates and coordinates the Museum’s full range of educational activities, crafting innovative programs that motivate individuals to confront hatred, threats to democratic values, and genocide.

The Museum’s exhibition and education programs form the core of the LIHE. Exhibitions use innovative multi-media displays, survivor testimony, and the dramatic presentation of authentic artifacts to give visitors a personalized encounter with a historical event of enormous magnitude and its implications.

**Current Accomplishments and Highlights:**

- The Museum was closed to the public in March 2020 because of the COVID-19 pandemic. Maintain the special exhibition, *Americans and the Holocaust* opened in April 2018.
- Continue to increase the number of digital visitors educated about how and why the Holocaust happened.
- Continue concept and design work on a major refresh of the Permanent Exhibition.

**Secure the Future of the Memorial Museum  
Executive Areas**

	FY 2020 Enacted		FY2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	9	2,598	9	2,598	6	1,932	(3)	(666)
<b>Unrestricted Non- Appropriated Funds</b>	43	11,501	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$1,932,000 is requested for Executive Areas.

**Program Summary:** This budgetary component funds salaries and expenses related to the Presidentially-appointed United States Holocaust Memorial Council, the Museum’s governing board, and executive management of the Museum. It includes support to the Council and to senior management, such as the Director’s Office, Simon-Skjodt Center for the Prevention of Genocide (S-SCPG), Legal Counsel, Equal Employment Opportunity, Internal Auditor, External Affairs, and Marketing.

The Museum's Council establishes overall policy for the Museum. The Council consists of 68 members. Fifty-five are appointed by the President and an additional ten members are appointed by Congress.

In every program, event, publication, and even routine internal activities, the institution communicates important messages about its mission, goals, and values.

The S-SCPG works to realize the Museum’s vision of a world without genocide by stimulating global action to prevent genocide and to catalyze an international response when it occurs. The S-SCPG’s work is guided by three goals: strengthening the efforts of global civil society to prevent genocide, increasing public awareness and shaping attitudes about genocide, and bolstering the will of decision makers to prevent genocide.

**Current Accomplishments and Highlights:**

- Lead the 2021 Days of Remembrance annual commemoration and national outreach effort.

**Secure the Future of the Memorial Museum  
Financial Management and Human Resources**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	20	4,677	20	4,677	19	4,491	(1)	(186)
<b>Unrestricted Non- Appropriated Funds</b>	18	3,357	N/A*	N/A*	N/A*	N/A*		

\*The FY 2022 non-appropriated budget will not be determined until September 2021.

**Level of Funding Requested:** \$4,491,000 is requested for financial reporting, budget formulation and analysis, and human resources.

**Program Summary:** Financial Management includes accounting, budget, and procurement. The responsibility of the Museum’s financial management organization is more complex than a typical small appropriated agency due to the inclusion of separate non-profit and retail entities within the Museum. In addition to adhering to all appropriated accounting and procurement regulations, the non-appropriated funds must be managed in accordance with generally accepted accounting practices applicable to the not-for-profit sector. Funds received through private sector donations are often subject to specific restrictions and must be managed and allocated in accordance with the terms and conditions of the individual gifts.

Human resources functions are also accounted for in this budget activity. Human Resources (HR) provides services to appropriated and non-appropriated Museum employees. These include recruitment and placement, position management and classification, employee training and development, benefits administration, employee-relations services, and the administration of the transit subsidies. HR ensures that all federal requirements are met and seeks to apply the most appropriate public and private practices to the non-appropriated workforce.

**Current Accomplishments and Highlights:**

- Continue a significant upgrade to the Museum’s financial management system (PeopleSoft 9.2), including changes in the chart of accounts.
- Complete the implementation of PeopleSoft eProcurement (electronic requisitions).
- Initiate the implementation of the Anaplan financial planning and analysis application to improves budget formulation, and budget to actual reporting.

## No-year and Multi-year Funding Authority Equipment Replacement

	FY 2020 Enacted		FY 2021 Enacted		FY 20212 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	-0-	715	-0-	715	-0-	715	-0-	-0-
<b>Unrestricted Non- Appropriated Funds</b>	N/A**	N/A**	N/A**	N/A**	N/A**	N/A**		

\*The FY 2022 non-appropriated budget will not be determined until September 2021. \*\* Non-appropriated funds used for equipment are budgeted in the individual divisions responsible for the equipment.

**Level of Funding Requested:** \$715,000 is requested for FY 2022.

**Note concerning obligation estimates:** The amounts shown above represent new budget authority only. Actual obligations reflected in the Equipment Replacement Plan below may be higher or lower due to the availability of funds carried forward from prior fiscal years.

**Program Summary:** This fund provides for cyclic replacement of central equipment in Collections, Security, Information Technology, and Facilities Operations. The equipment fund was established in FY 2008 to create multi-year budget authority to help address the periodic need for major equipment replacements in information technology (including Collections archive data storage) and security. These two areas periodically need to replace critical infrastructure components whose cost can exceed baseline annual funds as shown in the 5-year plan on the next page. Equipment replacement in facilities operations tends to be level year to year, but multi-year authority provides flexibility to address periodic high-cost items in security or technology.

### Current Accomplishments and Highlights:

- Completed replacement of handheld security radios and base stations.
- Initiated 3-year replacement cycle (5-year life) of security cameras.
- Continued replacement of laptops to support expanded telework and virtual environment.
- Complete an in-depth inventory and analysis for information technology.
- Continue an in-depth inventory and analysis for facilities equipment and systems.

# Equipment Replacement Plan (3-year Funding Authority)

## United States Holocaust Memorial Museum Equipment Replacement Plan (3-Year)

Project Category	Current Year		Budget Year				
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
<b>1 Office Equipment</b>							
Copier Replacement 1/7th of fleet	\$ 50,000	\$ 50,000	\$ 50,000	50,000	50,000	50,000	\$ 250,000
Miscellaneous -- faxes, shredders, etc.	5,000	5,000	5,000	5,000	5,000	5,000	25,000
Furniture	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Graphic copier/printer upgrade							-
Furniture for collections storage facility	10,000	10,000	-	-	10,000	10,000	30,000
Oversize object scanner upgrade	25,000	-					-
Large format printer upgrade				35,000	35,000	35,000	105,000
Admin and Museum systems furniture refresh	250,000	-	-	250,000	250,000	-	500,000
<b>Subtotal, Office Equipment</b>	<b>360,000</b>	<b>85,000</b>	<b>75,000</b>	<b>360,000</b>	<b>370,000</b>	<b>120,000</b>	<b>890,000</b>
<b>2 Telephone System</b>							
Convert phone system to VOIP	1,200,000						-
Convert 2616 to 3000 series phones	-	-	-	-	-	-	-
<b>Subtotal, Telephone System</b>	<b>1,200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>3 Miscellaneous Equipment</b>							
Forklift replacement Museum/Admin							-
Forklift and other equipment for new facility	-	-	-	-	-	-	-
<b>Subtotal, Miscellaneous Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Subtotal, Facilities Operations (1-3)</b>	<b>1,560,000</b>	<b>85,000</b>	<b>75,000</b>	<b>660,000</b>	<b>670,000</b>	<b>420,000</b>	<b>1,490,000</b>
<b>5 Security</b>							
Control Center NVR System			500,000				500,000
Communications (radio) sys & SCC console in FY19	10,000	10,000	10,000	10,000	10,000	10,000	50,000
Museum Handheld Radios (256) (10-year life)	300,000						-
Ion scan explosive detectors (SCCRC in FY22)	-	35,000	35,000	35,000	-	-	105,000
Security Intercom System Upgrade							-
Upgrade fire stairwells and magnetic locks							-
Evacuation chairs (33 chairs) (4 per year)	15,000	15,000	15,000	15,000	15,000	15,000	75,000
Uninterrupted Power Supply (UPS) units and Panel batts							-
Control Center monitor wall (Barco) - upgrade		400,000					400,000
Security camera repl (5-year cycle 60/yr @ \$2,500)	250,000	250,000	250,000	-	-	250,000	750,000
Security camera system components (CodeLynx)	15,000	15,000	15,000	15,000	15,000	15,000	75,000
Network DPS Servers (10) \$150K & SCC desk monitors	-	20,000	20,000	20,000	150,000	150,000	360,000
Walkthrough magnetometers and x-ray devices	-				375,000	-	375,000
X-ray Training software				30,000			30,000
Control Center NICE audio recording system	-	-	-	-	-	-	-
<b>Subtotal, Security</b>	<b>590,000</b>	<b>745,000</b>	<b>845,000</b>	<b>125,000</b>	<b>565,000</b>	<b>440,000</b>	<b>2,280,000</b>
<b>6 Collections (NIHD)</b>							
Microfilm scanners/readers (Library)	30,000						-
Storage unit (physical) for digitization copies							-
EMC/Isilon (digital enterprise storage) (5-year)	-	300,000	300,000	300,000	-	-	900,000
<b>Subtotal, Collections</b>	<b>30,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>900,000</b>
<b>7 Information Technology</b>							
Replace Mac video storage system - scalable			140,000				140,000
Expand Mac video system storage	30,000	30,000	-				30,000
Network switch and router replacement	20,000	20,000	500,000	20,000	20,000	20,000	580,000
PC, laptop, and device replacement	75,000	75,000	100,000	100,000	100,000	100,000	475,000
Miscellaneous -- servers, printers, monitors, etc.	25,000	25,000	25,000	25,000	25,000	25,000	125,000
<b>Subtotal, Information Technology</b>	<b>150,000</b>	<b>150,000</b>	<b>765,000</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>	<b>1,350,000</b>
<b>Obligations</b>	<b>\$ 2,330,000</b>	<b>\$ 1,280,000</b>	<b>\$ 1,985,000</b>	<b>\$ 1,230,000</b>	<b>\$ 1,380,000</b>	<b>\$ 1,005,000</b>	<b>\$ 6,020,000</b>
Carryover from prior year	2,430,000	815,000	250,000	(520,000)	(535,000)	(700,000)	
Appropriation/Request/Estimate	715,000	715,000	1,215,000	1,215,000	1,215,000	1,215,000	

**No-year and Multi-year Funding Authority  
Repair and Rehabilitation**

	FY 2020 Enacted		FY2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	-0-	2,000	-0-	3,000	-0-	3,000	-0-	-0-
<b>Unrestricted Non- Appropriated Funds</b>	N/A**	N/A**	N/A**	N/A**	N/A**	N/A**		

\*\* The Repair and Rehabilitation function does not use non-appropriated funds.

**Level of Funding Requested:** \$3,000,000 is requested for FY2022.

**Note concerning obligation estimates:** The amounts shown above represent new budget authority only. Actual obligations reflected in the Repair and Rehabilitation Program plan below may be higher due to the availability of funds carried forward from prior fiscal years.

**Program Summary:** The Repair and Rehabilitation program provides funding for repairs to areas affected by wear and tear, and for major facilities systems maintenance to ensure that the Museum, Ross Administrative Center, and the new Shapell Collections, Conservation and Research Center (SCCRC) buildings remain in good condition for future generations. The SCCRC replaces and expands the previous GSA rented facility in Linthicum, Maryland. The primary purpose of the program is to provide a safe environment for visitors, staff, and Museum collections that adheres to applicable codes and ensures proper preservation, repair, and renewal of all facilities and systems. Associated tasks include contracted architectural, engineering, and planning services, as well as project design and construction management. The 5-year plan on the next page guides the program and is updated at least twice a year.

**Current Accomplishments and Highlights:**

- See following page.





**No-year and Multi-year Funding Authority  
Outreach Initiatives**

	FY 2020 Enacted		FY 2021 Enacted		FY 2022 Request		Requested Change from FY 2021	
	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)	FTE	(\$000)
<b>Appropriated Funds</b>	-0-	1,264	-0-	1,264	-0-	1,264	-0-	-0-
<b>Unrestricted Non- Appropriated Funds</b>	N/A**	N/A**	N/A**	N/A**	N/A**	N/A**		

\*\* Non-appropriated funds associated with these initiatives are shown under the Education and Exhibition activity.

**Level of Funding Requested:** \$1,264,000 is requested for FY 2022.

**Note concerning obligation estimates:** The amounts shown above represent new budget authority only. Actual obligations reflected in the Outreach Initiatives plan below may be higher due to the availability of funds carried forward from prior fiscal years.

**Program Summary:**

In order to better serve the Museum’s many diverse audiences, the scope of this fund has been expanded to include not only updates to the Museum's permanent exhibition and the development of special and traveling exhibitions, but also to cover the creation of content for the Museum's public website and electronic access to collections linked to thematic initiatives that include those special and traveling exhibitions. The permanent exhibition and special exhibitions remain the core of the Museum, but through the enormous reach and power of the website and the internet, the Museum is able to extend its reach far beyond the building to millions who might never visit Washington, D.C. Furthermore, the ability to bring digital collections that might never be displayed in the Museum to the attention of the nation and world is a new form of exhibition and education now made possible by technology.

The Museum’s ability to ensure the understanding and relevance of the Holocaust for future generations is dependent upon a vibrant exhibition program, effective outreach through technology, and access to authentic evidence. The permanent exhibition is the centerpiece of the Museum and has been seen by more than 90 heads of state, more than eight million schoolchildren, and millions of others. Due to the continuously evolving scholarship on the topic, the fragile nature of original artifacts, and the high volume of visitation, ongoing maintenance and adjustments to content are essential.

As complements to the permanent exhibition, the Museum’s thematic special exhibitions communicate the history of the Holocaust in ways that are relevant to contemporary issues and to the broad spectrum of the American public and encourage visitors to think about implications for their lives today. Unlike museums that tend to collect and exhibit in areas well documented by scholars and even other museums, the USHMM generally undertakes original primary research for its permanent and special exhibitions. Much of the primary source documentation is still being gathered, cataloged, and reviewed, and the research that would contribute to the presentation of historical exhibitions is still being conducted. The process for exhibition development thus typically requires at least three years of advance planning, research, and synthesis, with additional time and resources committed post-opening for modifications and specialized

maintenance.

The Museum's website serves as the broadest public access point to authentic evidence documenting the Holocaust as well as Holocaust education and outreach. To ensure that the Museum's content is relevant and accessible by the public through the latest web technologies and standards, improved user interfaces, and enhanced search capabilities, the Museum's website and outreach technologies need ongoing upgrades and improvement. This includes creating new content as well as new outreach strategies and revising the organizational structures, design, and underlying technologies for the management, maintenance, and delivery of content over the internet and the web.

To allow information about its collections to be disseminated via the internet and other technologies, the Museum must produce digital versions of its enormous and growing archival and artifact collections. In addition, the Museum's digital repositories, currently managed using a variety of unconnected databases and systems, need to be holistically integrated to make them more broadly accessible to staff, scholars, and the general public. The long term goal is to provide audiences around the world with direct access to images and information on the millions of documents, photographs, and other materials that constitute the "evidence" of the Holocaust.

#### **Current Accomplishments and Highlights:**

- Continue to develop mobile Web platforms for content delivery in the Museum space and to constituents worldwide.
- Initiated concept and design of a complete revitalization of the Permanent Exhibition.
- See following page.



## Summary of Strategic Plan (2018-2022)

The Holocaust is a warning that the unthinkable is possible and that human nature makes all of us susceptible to the abuse of power, a belief in the inferiority of “the other,” and the ability to justify any behavior—including inaction. Its significance is not only that it happened, but that it happened in one of the most educated, advanced regions of the world, and was led by a nation, albeit a struggling one, with a democratic constitution, a rule of law, and freedom of expression. A harsh reminder of human nature and the fragility of societies, the Museum motivates citizens and leaders to work proactively to protect free societies and prevent future genocides. Accurate and compelling Holocaust education is essential to remembering and learning from this history. More than ninety percent of the current US population was born after the end of WWII and the number of eyewitnesses to the Holocaust – survivors, military personnel, war refugees and others – is dwindling. Most Americans are two or more generations distant from anyone who could have first-hand knowledge of the Holocaust. The United States Holocaust Memorial Museum is a memorial to the victims of the Holocaust, and we focus on documenting, examining and teaching how and why the Holocaust happened, targeting two major audiences—leaders and youth.

- **Leaders**, because the Holocaust depended on the acquiescence of educated professionals to actions that violated professional ethics as well as common morality. The Museum trains judges, lawyers, military and law enforcement to use the lessons of the Holocaust to think about their own responsibilities today.
- **Youth (ages 17-30)**, because they are forming their ideas about how they will engage with society and civic life, and because they are tomorrow’s leaders.

The Holocaust Museum’s strategic plan is a constant guide to organizational resource allocation. The plan drives our program focus and the business process assessment begun three years ago.

### Strategic Priorities: Programs

1. Ensure that learning how and why the Holocaust happened is an important component of the education of American citizens and the professions responsible for life and liberty, and that it strengthens critical thinking about their roles in society.
2. Build and preserve the fully accessible collection of record on the Holocaust, including artifacts and documentary evidence from individuals, institutions and governments.
3. Support scholars and the academic field of Holocaust studies in the US and abroad.
4. Reduce the mis-use of the Holocaust to promote state-sponsored or violent antisemitism.
5. Support governments and multilateral organizations so that they can take early action to prevent genocide and mass violence.

### Strategic Priorities: Administration

1. Ensure appropriate institutional capacity to achieve mission objectives, to innovate and to respond to changes in our external environment.
2. Optimize administrative processes to maximize cost-effectiveness, speed and responsiveness, and information accuracy – while maintaining a strong internal control environment and full compliance.
3. Re-direct scarce dollars from administrative functions to the Museum and educational programs.